CTE Dual Credit

You can earn five college credits from Bellevue College if you get a B or better in Graphic Design 1 or 2. There is a consortium fee of $50 good for any CTE Dual Credit classes taken during this school year.

1. Go to [CTE SERS](http://www.ctesers.org/) and click on Student on the lower left.
2. If you have never registered before, click “**Create New SERS Account**” at the bottom. If you are a returning student, sign in instead.
3. Fill out the required fields marked with a red dot. Use an email you can access. Click Next. Complete the password and security questions and click Next.
4. On the next page, click **Sign in Now**. Sign in, and then complete the fields marked with a red dot. Under Career Cluster, choose Arts, A/V Technology & Communications and choose an option under Future Plans (it doesn’t really matter for either one what you select).
5. Click Save and after, scroll to the top and click on Registration at the top left in the blue bar. From the drop down menu choose “**Register for Classes**.”
6. Find your class (**Graphic Design**). That’s the only field you need to fill out, and then click “**Search.**”
7. Place a **checkmark** in the box to the left of Graphic Design. Click “**Register Classes**” at the bottom left.
8. Place a check in the box next to your teacher’s name, and click “**Save & Register**” at the bottom left.
9. You will get an email with confirmation which will include your Tech Prep ID Number (TP#). You will need this if you decide to pay the consortium fee of $50 and get the credit. The email will provide a link to the [payment site.](https://PNWCollegeCredit.org/PAY) You can also mail a check or money order to PNW College Credit to PNWCC 3000 Landerholm Cir SE MS N215 Bellevue, WA 98007.

Note: You must obtain a B or better in the class to receive 5 credits. They do not issue refunds if you change your mind or do not make the grade.

Transcripts will be available in mid to late August. You will get an email from the college and TechPrep once you have been transcribed. For transcript copies, visit [www.techprepcc.org](http://www.techprepcc.org). Click on the Students tab in the black bar at the top and choose “Transcripts” for specific instructions and direct links to each college website.